

GREEN BUSINESS AFRICA SUMMIT & EXPO2010/ NAIROBI GREEN WEEK
Exhibitor Application / Contract Form

Please Fill In and Email Back to: accounts@solargrenmedia.com

EXHIBITOR DETAILS

General and Contact Information

Please Print Legibly:

Company or Organization Name

Address (Line 1)

Address (Line 2)

Telephone

Email

Website

Contact Name

Representative (Print Name)

Signature

Date

BOOKING DETAILS

Stand Allocation Particulars

Company or Organization Name

Stand No. # (Please refer to Exposition Floor Plan)

Extras (Indicate additional items required, paid separately at cost)

PAYMENT AND INVOICE DETAILS

Payment Options

- \$ 1,750** Bank Wire Transfer or Deposit into SolarGren Media Ltd's A/C. Contact: accounts@solargrenmedia.com for A/C details
- KES 131,250** Cheque (Kenyan firms only) in favor: **SolarGren Media Ltd**

Invoice Information

Please Print Legibly:

Company or Organization Name

Contact Name

Purchase Order No. (If applicable)

Other Details



The GBASE2010 Exposition will run concurrently with the Summit and the Nairobi Green Week on June 2 – 4, 2010, at the Kenyatta International Conference Center (KICC), Nairobi, Kenya.

Book your company's or organization's stand now for avoidance of last minute hitches or disappointment.

FOR MORE INFORMATION:

Visit the **EXPO** page on the website at www.greenbusinessafricaexpo.com/expo

Or contact:

Dan Kashem
Marketing Manager
SolarGren Media Ltd
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00200, Nairobi, Kenya

Tel: +254 20 248 7420
Email: dan@solargrenmedia.com
W: www.greenbusinessafricaexpo.com



The authorized signatory (top) would like to reserve the above GBASE2010 Exposition booking and has read and agrees to abide by the attached exhibiting Policies & Terms and Conditions:

GBASE2010 EXPOSITION POLICIES & TERMS AND CONDITIONS

1. "The Organizer" in this Contract is **SolarGren Media Ltd.**
2. Bookings are only confirmed with 100% payment and allocated strictly on a first come first served basis. The Organizer's decision on allocation and positioning of the stalls is final. Should an Exhibitor, for any reason whatsoever, decide to withdraw from GBASE2010, Exhibitor shall forfeit the **FULL** fee.
3. Two (2) exhibitor badges will be issued on a pre-arranged day and The Organizer shall not be liable to deliver the same to the Exhibitor in case of the Exhibitors absence.
4. The official timings of the event are from 09.00 am to 7.00 pm on Wednesday, June 2 – Friday, June 4, 2010. Entry for visitors will close at 6.30 pm on Wednesday to Friday.
5. Exhibitors must set-up their stands between 8.00 am and 5.00 pm on Tuesday, June 1. On this day, Exhibitors are required to vacate the exposition hall by 5.30 pm at the latest.
6. Exhibitors may not dismantle their displays or any part thereof before 7.30 pm on Friday, June 4. The public and all Exhibitors will vacate the exhibition halls after which only the Exhibitors will be re-admitted for dismantling. The Organizer shall take no responsibility of any items/exhibits not removed by 09.00 pm on Friday.
7. Exhibitors must use the loading entrance to the venue for entry and exit on staging day and all three days of the event.
8. A stand (Shell scheme space 3m x 3m) shall include the following furniture and fixtures: - White fascia boards; Aluminium beams and Upright extrusion (Octanorm); White infill partition board. Rental includes construction; 2 spot lights, one table with table cloth; 2 chairs.
9. Exhibitors may not assign, sublet or grant licences in respect of any part of the space allocated to them.
10. Exhibitor badges must be worn throughout the event. Failure to do so may result in the Exhibitor staff having difficulty in accessing the venue.
11. General overall security will be provided by the Organizer; however the Exhibitors will be responsible for securing their own property.
12. The Organizer will not be responsible for the safety of any exhibit or property of any Exhibitor, or any person, for the loss of, or damage, or destruction of the same by theft, fire or other cause. Nor will the Organiser be responsible for any loss, damage or injury whatsoever sustained by the Exhibitor. As the Organiser will not accept any responsibility for any matters aforesaid, the Exhibitors are advised to procure their own insurance.
13. Any damage caused by the Exhibitor to the Exposition Hall, the KICC or the Shell Scheme during set-up or during the Expo, will be the responsibility of the Exhibitor. The Exhibitor shall be liable for the cost of repair.
14. In no event shall the Exhibitor make any claim for damages or refunds of any kind against the Organizer in respect of any loss and/or damage.
15. The Organizer reserves the right to alter, or amend any of these conditions. The decision of the Organizer shall be final. No alterations, additions or amendments or waivers to or of these conditions shall operate to release any Exhibitor from the contract.